

MINUTES - REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m. July 6, 2023  
PLACE: Rock Island County Health Department, 2112 25<sup>th</sup> Avenue Rock Island, IL

MEMBERS Ms. Kaye Whitley, President  
PRESENT: Dr. Mark Bollaert  
Mr. Jeff Deppe  
Ms. Edna Sowards, County Board Representative  
Ms. Debbie Freiburg  
Dr. Naurin Ahmad  
Dr. Jean Wardlow  
Mr. Larry Coyne

ABSENT Mr. Michael Daly  
Mr. Andrew McClarity, Vice President  
Mr. Leon Gibson

STAFF  
PRESENT: Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Interim Administrator

Board President, Kaye Whitley called the meeting to order at 5:31 p.m.

Roll call was taken.

MOTION The minute for the June 2023 Board of Health meeting was approved with a motion made by Ms. Freiburg, seconded by Mr. Coyne. Motion carried.

Ms. Hill shared monthly anniversaries.

Ms. Hill said the LINK has a full-time nurse practitioner, who is a UnityPoint Health-Trinity employee. Ms. Freiburg shared the LINK was awarded a grant from the Quad Cities Community Foundation to help the expansion into Rock Island.

Ms. Whitley said there have been 23 applications for the administrator position. Questionnaires will be sent out to candidates, who also will answer questions via video. The recruitment will be continuous until the board finds a candidate it likes. All applicants have a master's degree.

A motion to go into closed session at 5:37pm under 5 ILCS 120/2 (c)1 and 5ILCS 120/2 (c)3 was made by Ms. Whitley, seconded by Dr. Bollaert. Roll call vote taken, with all voting yes. Motion carried.

A motion come out of close session was made by Ms. Freiburg, seconded by Dr. Ahmad. Roll call vote taken, with all voting yes. Motion carried.

Ms. Whitley said that in-person interviews for the administrator position will be held at the South Rock Island Township Office.

MOTION A motion to accept the Human Resources Report was made by Dr. Ahmad, seconded by Mr. Coyne. Motion carried.

MOTION Mr. Bryant went over transfers. Mr. Bryant had to transfer from Environmental Health to Main and the COVID-19 Response Grant. A motion to accept the transfers was made by Ms. Sowards, seconded by Dr. Bollaert. Roll call vote taken, with all voting yes. Motion carried.

MOTION Mr. Bryant went over the financial reports for the period ending June 30, 2023, with revenues of \$767,778 and expenditures of \$684,239 for the month of June and a net loss of \$461,045 for the year.

MOTION Mr. Bryant went over the base cash flow for the month of July. The health department's balance sheet shows cash balance of \$3,951 and investments of \$2,503,000, with revenues of \$36,046 coming from the tax levy distribution and \$31,046 from the State of Illinois. Mr. Bryant said there will be two payrolls in the month of July. There are vouchers that need to be paid totaling \$331,353. He recommended making the department's third cost allocation payment. The department's projected cash balance for the end of July is \$1,947,861. A motion to approve the financial reports was made by Mr. Deppe and seconded by Dr. Wardlow. Roll call vote taken, with all voting yes. Motion carried.

Ms. Hill spoke about elevator safety. She said that members of the public have gone into the basement unescorted. She asked the board to allow management staff to investigate a security system upgrade.

Ms. Hill said the Local Health Protection Grant is increasing by \$6 million across all local health departments. We don't know how much more RICHD will receive, but there will be an increase.

Ms. Hill participated in a poverty and public health forum sponsored by Project Now and the Moline Public Library. Ms. Hill has been selected for the United Counties Council of Illinois/University of Illinois leadership training in August.

Meeting was adjourned at 6:39pm

Respectfully submitted,

Edna Sowards, Secretary, by  
Megan Michels, Grants Manager

ES/mm