

MINUTES  
REGULAR MEETING – ROCK ISLAND COUNTY  
BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, October 6, 2016  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. John Neary, President  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Mr. Jim Flannery  
Mr. Rick Ryckeghem  
Mr. Leon Gibson, Secretary

MEMBERS

ABSENT: Dr. Mark Bollaert  
Dr. Patricia Barron  
Mr. Doug Vroman  
Ms. Sommer Livengood, ARNP  
Dr. Prem Viridi

STAFF Ms. Nita Ludwig, Public Health Administrator  
PRESENT: Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Jyla Vipond, Administrative Office Assistant

Board President John Neary called the meeting to order at 5:40 p.m.

MOTION The minutes of the September 2016 meeting were approved with a motion by Mr. Langdon, second by Mr. Flannery. Motion carried.

MOTION There was a lengthy discussion regarding the amount of 2016's Cost Allocation Payment (\$330,879), along with concerns that the study is twenty years old and outdated. The result was an agreement to make a payment in good faith. Also taken into consideration was the approaching end of the fiscal year and the value of the services provided. A motion for payment of \$238,000 to cover the cost for information systems, human resources auditor, liability insurance, the treasurer and State's Attorney services was made by Mr. Gibson. second by Ms. Varlas Teel. Motion carried.

MOTION The transfers of appropriations were approved with a motion by Mr. Flannery, second by Mr. Ryckeghem. Motion carried.

The financial report for the period ending September 30, 2016, shows revenues of \$472,253 and expenditures of \$332,796 for a total net gain of \$139,457.

The Health Department's balance sheet shows our cash balance of \$60,003.70 and investments of \$978,000.00. This is higher than normal since we have received more funds for FY16, and have not paid our cost allocation payments to the County.

The department's cash balance projected for October 2016 is \$474,760. The grants receivable totals for FY17 is \$234,456.

MOTION The financial report was approved with a motion by Ms. Varlas Teel, second by Mr. Ryckeghem. Motion carried.

MOTION Ms. Ludwig distributed the 2017 meeting schedule and pointed out that three meetings fall on the second Thursday of the month due to the timing of financial information. Motion to accept the schedule was made by Mr. Flannery, second by Mr. Ryckeghem. Motion carried.

MOTION Mr. Bryant reported that the computer server software needs an update. New hardware and the licenses would cost \$40,000 to \$50,000. The current software can be updated for approximately \$12,000 and extend the life of the server for a few more years. Ms. Ludwig informed the members that this needed upgrade is pertinent for Emergency Preparedness and there are carry over funds from 2016 RICHD has applied for which may help cover part of the costs. Mr. Flannery made a motion to approve \$12,000, second by Mr. Langdon.

MOTION Motion to approve the service delivery report made by Mr. Ryckeghem, second by Ms. Varlas Teel. Motion carried.

MOTION In the past, children who were covered by Children's Health Insurance Program (CHIP), have been grouped in with those on Medicaid. Ms. Ludwig reported that as of October 1, 2016, the CDC and the State mandated that private stock vaccines are to be used for those with CHIP. RICHD plans to continue providing immunizations for CHIP kids and going forward will track the number serviced for a benchmark.

Flu shot clinics started in September and will be held weekly through the second week of November. Like last October, there has been a large influx of refugees. Ms. Ludwig expressed appreciation to all staff members that have worked to cover both of these events, especially with the ID department being short a FT nurse.

A Finance Committee meeting was proposed for 10/27/16 at 5:30 pm to review the budget in order for it to be voted on during the next board meeting.

Motion to approve the administrator's report made by Mr. Flannery, second by Mr. Gibson.

MOTION Janet Hill, the new Chief Operations Officer, will start next week. The Tobacco grant has come back, therefore we request permission to hire a full time educator to handle both the lead and the tobacco programs. Motion to approve the full time position made by Mr. Ryckeghem, second by Ms. Varlas Teel.

Motion to approve the human resources report made by Mr. Gibson, second by Mr. Langdon.

MOTION The claims were approved with a motion by Ms. Varlas Teel, second by Mr. Ryckeghem. Motion carried.

The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Leon Gibson, Secretary, by  
Nita Ludwig, Administrator  
Jyla Vipond, Administrative Office Asst.

LG/NL/jv