

MINUTES
REGULAR MEETING – ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, December 8, 2016
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. John Neary, President
Mr. Ed Langdon, County Board Representative
Mr. Leon Gibson, Secretary
Dr. Mark Bollaert
Dr. Patricia Barron
Ms. Sommer Livengood, ARNP
Mr. Rick Ryckeghem
Mr. Doug Vroman

MEMBERS

ABSENT: Ms. Kate Varlas Teel, Vice President
Mr. Jim Flannery
Dr. Prem Viridi

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Jyla Vipond, Administrative Office Assistant

Board President John Neary called the meeting to order at 5:30 p.m.

MOTION The minutes of the November 2016 meeting were approved with a motion by Dr. Langdon, second by Ms. Livengood. Motion carried.

MOTION The transfers of appropriations were approved with a motion by Dr. Barron, second by Mr. Vroman. Motion carried.

Mr. Bryant reviewed the financial reports for the period ending November 30, 2016, with revenues of \$351,136 and expenditures of \$310,234 for a total net gain of \$40,902.

The Health Department's balance sheet shows our cash balance of \$3,357.79 and investments of \$769,000.00.

The department's cash balance projected for December 2016 is \$463,975. The grants receivable totals for FY17 is \$388,355.

MOTION The financial report was approved with a motion by Ms. Livengood, second by Dr. Barron. Motion carried.

MOTION Ms. Ludwig reported that 2,135 flu shots were administered between September and November with 1,930 of the flu shots given at the offsite clinics. Between July and November, a total of 288 Menactra meningitis vaccines were dispensed with 202 given at the offsite clinics. Motion to approve the service delivery report made by Mr. Vroman, second by Ms. Livengood. Motion carried.

MOTION Ms. Ludwig shared that a County cost allocation study has been planned in the spring of 2017. Fiscal Choice Consulting will be conducting the study.

The automatic, entrance door to the WIC office would not close and cold air was rushing into the building. The estimated cost to get it fixed was under \$1,000. The repair bill hasn't been received yet. Motion to approve the administrator's report made by Mr. Langdon, second by Dr. Barron.

MOTION Ms. Ludwig covered the four new hires and the positions they filled. President Neary pointed out that the average tenure for the four employees with an anniversary in December was twenty years. Motion to approve the Human Resources report made by Ms. Livengood, second by Mr. Ryckeghem.

MOTION The claims were approved with a motion by Mr. Gibson, second by Ms. Livengood. Motion carried.

The meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Leon Gibson, Secretary, by
Jyla Vipond, Administrative Office Asst.

LG/jv