

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, August 3, 2017  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS  
PRESENT: Mr. Leon Gibson, President  
Mr. Ed Langdon, County Board Representative  
Mr. Randy Jacobs  
Mr. Andy West  
Dr. Mark Bollaert  
Dr. Naurin Ahmad

MEMBERS  
ABSENT: Ms. Kate Varlas Teel, Vice President  
Ms. Sommer Livengood  
Mr. Doug Vroman  
Dr. Prem Virdi  
Dr. Patricia Barron

STAFF  
PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer

Board President, Leon Gibson called the meeting to order at 5:30 p.m. There was a moment of silence in memory of past board President John Neary and longtime health department physician, Dr. Larry Peterson.

MOTION The minutes of the July 2017 meeting were approved with one amendment with a motion by Mr. Jacobs, second by Mr. Langdon. Motion carried.

Mr. Bryant went over the financial reports for the period ending July 31, 2017, with revenues of \$262,472 and expenditures of \$286,439 for a net loss of \$23,966.

The Health Department's balance sheet shows a cash balance of \$3,522.76 and investments of \$794,000. The department's cash balance projected for August 2017 is \$687,535. The grants receivable totals through the end of grant year FY17 is \$398,241.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Dr. Ahmad. Motion carried.

There was discussion regarding board of health member committee assignments. Assignments are as follows:

Personnel Committee: Mr. Gibson, Mr. Langdon, Ms. Livengood, Dr. Virdi, Ms. Varlas-Teel, and Dr. Ahmad.

Finance Committee: Mr. Gibson, Mr. Vroman, Mr. Jacobs, Dr. Bollaert, Mr. West and Dr. Barron.

Ms. Ludwig shared that Dr. Peterson passed away suddenly in early August. He worked at the health department for over 37 years in the STD clinics and in the refugee health program. He will be greatly missed. Efforts are in progress to recruit another physician to handle both of these clinics and also to become the overall Medical Director of the health department. August STD clinics have been postponed. Referrals have been made to the Project Quad Cities temporarily until we have coverage. Refugee health screenings must be done by a designated Civil Surgeon. Ms. Ludwig and Ms. Livengood are working to find a replacement. There are currently no refugees in need of health screening at this time.

MOTION            A motion to approve the Service Delivery Report made by Mr. Langdon, second by Dr. Bollaert. Motion carried.

Ms. Ludwig shared that all board members are required to take the Open Meetings Act course. A link to the online course was given to all board members. Once completed, board members were asked to give Ms. Ludwig a copy of their certificate of completion.

Ms. Ludwig introduced Janet Hill, Chief Operating Officer and Supervisor of the Women, Infants, and Children (WIC) program. Ms. Hill shared that WIC is a supplemental nutrition program for pregnant women, infants and children up to the age of 5. WIC income guidelines are more generous than traditional public assistance and it is felt that there are many people eligible for services in Rock Island County who are not taking advantage of the program. This is occurring nationwide, but State program leaders are assessing how best to reach potential clients. RICHD's WIC program has increased their numbers over the months that Ms. Hill has been working in the program, but more work is still needed to bring caseloads up. Many ideas were shared on how to get the word out to people including placing materials in doctor's offices, especially pediatric and OB/GYN, hospital labor and delivery floors, and high school health classes. RICHD has been highlighting the WIC program on our website and on social media. Our health educator also takes WIC information out to various health fairs and community events that she attends, including the new Mercado vendor fairs held each Friday in the Floriciente neighborhood.

MOTION      A motion to approve the Administrator's Report made by Mr. Langdon, second by Mr. Jacobs. Motion carried.

MOTION      A motion to approve the Human Resource Report made by Mr. West, second by Mr. Jacobs. Motion carried.

MOTION      The claims were approved with a motion by Dr. Bollaert, second by Mr. Langdon. Motion carried.

The meeting was adjourned at 6:17 p.m.

Respectfully submitted,

Sommer Livengood, Secretary, by  
Nita Ludwig, Administrator

SL/nl