

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., December 7, 2017  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President  
Dr. Mark Bollaert  
Mr. Randy Jacobs  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Jeff Maurus  
Dr. Naurin Ahmad  
Dr. Patricia Barron  
Mr. Andy West  
Mr. Doug Vroman

MEMBERS ABSENT: Ms. Sommer Livengood

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Megan Michels, Administrative Office Assistant  
Ms. Janet Hill, Chief Operating Officer

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes of the November 2017 approved with a motion by Dr. Bollaert, second by Dr. Barron. Motion carried.

Mr. Bryant went over the summary of transfers. He discussed transferring \$110 from communications to credit card fees, \$14,590 from infrastructure to cover overtime, employees' health insurance, training/education and outside contractual, and lastly transferring \$9,252 from general funds to insurance. The transfers were approved with a motion by Mr. Langdon, second by Mr. Vroman.

Mr. Bryant went over the financial reports for the period ending November 30, 2017 with revenues of \$401,235 and expenditures of \$272,211 for a net gain of \$129,023 for the month of November and a gain of \$69,571 for the year.

Mr. Bryant went over the balance sheet. The health departments' balance sheet shows a cash balance of \$163, investments of \$996,000, and \$66,974 from the state. Mr. Bryant shared there are 2 payroll periods in the month of December. There are vouchers that need to be paid totaling \$45,862. The departments' projected cash balance for the end of December is \$786,284.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Dr. Barron. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Mr. Langdon, second by Ms. Varlas Teel. Motion carried.

MOTION Ms. Ludwig shared that the union negotiations are underway and will be having another meeting December 13th.

Ms. Ludwig shared information regarding Dr. Voelker. Dr. Voelker has received her Civil Surgeon Designation. Dr. Voelker officially started at the health department December 6th. The male STD clinics will resume January 3rd. Dr. Voelker will be at the health department Wednesday afternoons for STD clinics and Friday mornings for refugee health screenings.

A motion to approve the Administrator's Report made by Ms. Varlas Teel, second by Dr. Ahmad. Motion carried.

Ms. Ludwig shared the pending resignation of one of an Infectious Disease RN. A motion to approve hiring a full time Infectious Disease nurse position was made by Dr. Maurus, second by Dr. Barron. Motion carried.

Ms. Ludwig shared the resignation of Chief Nursing Officer, Linda Livengood. A motion to approve the hiring of one full time Chief Nursing Officer approved by Dr. Barron, and second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared the December Anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

MOTION The claims were approved with a motion by Dr. Maurus, second by Dr. Bollaert. Motion carried.

The meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Sommer Livengood, Secretary, by  
Megan Michels, Administrative Office Assistant

SL/mm