

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., February 15, 2018  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President  
Dr. Mark Bollaert  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Mr. Randy Jacobs  
Mr. Doug Vroman, Secretary

MEMBERS ABSENT: Dr. Jeff Maurus  
Dr. Patricia Barron  
Mr. Andy West  
Dr. Naurin Ahmad

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer  
Ms. Shari Langley, Chief Nursing Officer  
Ms. Misty Sierens, Sanitarian

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the January 2018 meeting were approved with a motion by Mr. Vroman, second by Ms. Varlas Teel. Motion carried.

MOTION Mr. Bryant went over the financial reports for the period ending January 31, 2018 with revenues of \$204,292 and expenditures of \$287,703 for a net loss of \$83,410 for the month of January and a loss of \$225,075 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$21,948, and investments of \$1,184,000 and \$86,451 from the state. Mr. Bryant shared there are 2 payroll periods in the month of February. There are vouchers that need to be paid totaling \$40,985. The Department's projected cash balance for the end of February is \$1,017,290.

Mr. Bryant shared that the state owed the Health Department grant money. In December 2017 the total was \$552,039 and is down to \$347,755 for January 2018.

Mr. Bryant shared that we are expected to get \$1,370,751 in grants over the next 9 to 10 months.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared that the Infectious Disease Department is fully staffed and an APORS nurse is hired.

MOTION A motion to approve the Service Delivery Report made by Mr. Vroman, second by Mr. Jacobs. Motion carried.

Ms. Sierens, from Environmental Health, spoke about the Food Rescue Partnership. Ms. Sierens explained that the Food Rescue Partnership wants to eliminate food from going into the landfill, if at all possible. She explained the steps to take to make this possible. The first step would be for restaurants to cut down on the food that's produced, the second step would be if the restaurants have extra food to donate it, third step is donating the food to a farm for the animals, fourth step is to compost it and then the landfill would be the last step, if necessary.

Ms. Ludwig shared that immunization numbers are down from 2016. The flu immunizations were not down significantly but the regular adult and childhood vaccinations are down. Ms. Ludwig believes the leading causes are due to decreased numbers of refugees coming in who typically need immunizations and due to being short staffed for part of the year. The travel ban is scheduled to be revisited in April. Some people are getting their vaccinations elsewhere including many local pharmacies that now offer childhood immunizations. Now that we are fully staffed, we plan to increase those numbers. There will be a digital media campaign June-October to highlight our immunization program.

Ms. Ludwig shared that work has begun on the Community Health Assessment. The Health Department is required to conduct an assessment every five years, but since the hospitals do it every three years the Health Department follow suit. We are working with both hospital systems, Scott County Health Department, Community Health Care and the Quad City Health Initiative.

Ms. Ludwig shared an update on the Henry County Health Department coming to Rock Island Health Department to provide women's health services. Henry County has visited to see what they as far as supplies and equipment. Henry County tentatively plans on being here three days a

week starting March 19<sup>th</sup>. Two days would be with the Nurse Practitioner, Nurse, and Clerical staff, and one day would be with a Nurse for supply pick-ups.

MOTION A motion to approve the Administrator's Report made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared the February Anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Langdon, second by Mr. Vroman. Motion carried.

Mr. Gibson had asked Mr. Vroman to look over the claims last week due to the meeting being canceled because of the weather and the claims needing to be done at a certain time.

MOTION The claims were approved with a motion by Mr. Vroman second by Mr. Gibson. Motion carried.

Mr. Gibson shared that Ms. Sommer Livengood has resigned from the Board of Health effective immediately. Ms. Livengood was currently the Secretary. Mr. Gibson was wanting to know if the Board should vote on a new secretary or if he should appoint one. It was suggested that Mr. Gibson appoint someone. He appointed Mr. Vroman to be Secretary until the election in June. Mr. Gibson appointed Dr. Maurus as chairman of the personnel committee. All present members agreed on Mr. Vroman being appointed Secretary and Dr. Maurus being appointed chairman.

The meeting was adjourned at 6:03pm.

Respectfully submitted,

Doug Vroman, Secretary, by  
Megan Michels, Administrative Office Assistant

DV/mm