

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., June 4, 2020
PLACE: Conference Call Only for Social Distancing
Call in number 1-515-606-5381, Access code: 571258

MEMBERS

PRESENT: Mr. Doug Vroman, President
Mr. Randy Jacobs, Vice President
Ms. Debbie Freiburg
Ms. Kaye Whitley
Dr. Naurin Ahmad
Mr. Michael Daly
Ms. Lauren Boswell-Loftin, County Board Representative
Dr. Mark Bollaert
Dr. Jean Wardlow
Mr. Andrew McClarity

MEMBERS Mr. Leon Gibson

ABSENT

STAFF

PRESENT: Ms. Janet Hill, Chief Operating Officer
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Megan Michels, Grants Manager

Board President, Doug Vroman called the meeting to order at 5:30 p.m.

MOTION The minutes for the May 2020 meeting was approved with a motion made by Mr. Daly, second by Mr. Jacobs. Roll call vote taken, all yes. Motion carried.

Ms. Hill shared the COVID-19 update. There was been 28 deaths from COVID-19. As of today, the total cases is 725 positive. There has been a slowing in case

counts. Though, it is expected that it will possibly rise in the future if people don't social distance and take other public health precautions. Another factor that could make the cases rise is the state requiring nursing homes to test staff and residents. Ms. Hill stated that it seems about 40 percent of the cases are tied to Tyson's or a nursing home. That means 60 percent of cases are community spread. Ms. Hill shared that we are currently doing contact tracing. We have trained 17 other employees throughout the health department. The State of Illinois wants the health department to ramp up contact tracing. The health department has applied for a contact tracing grant that will help in a number of ways. Mr. Bryant shared that one of the items on this new grant will be the LED sign. We are waiting to hear back from the State. Ms. Hill shared that it will likely be a one year grant. The health department is looking to bring in approximately 30 people to contract with for contact tracing. Mr. Bryant shared that we are applying for 1.7 million dollars for everything. The state will give 25 percent of the approved amount and a reimbursement certificate will be submitted quarterly. This is a federal grant. Ms. Hill stated our medical director signed a standing order for CHC to prefer mass testing. CHC does not have the room to do mass testing. With Dr. True signing the order they will be able to do more testing. As of today, the state has approved anyone to be tested. We have a reopening plan for the health department. June 15th the health department will do start doing immunizations again and we are planning opening the health department to the public on July 1st, which is also pending recommendations from the state. It will depends if we are still able to do curbside WIC. We will still social distance and require all clients to wear masks 2 years and older. La-Z-Boy donated a recliner to the health department.

MOTION A motion to accept the Administrator's Report was made by Ms. Freiburg, second by Ms. Loftin-Boswell. Roll call vote taken, all yes. Motion carried.

Mr. Bryant went over the financial reports for the period ending May 31, 2020 with revenues of \$195,669 and expenditures of \$277,938 for a net loss of \$82,270 for the month of May and a loss of \$569,673 for the year.

MOTION Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$10,641 and investments of \$1,233,000 and \$60 from the State and \$442,679 from tax disbursement. Mr. Bryant shared there will be

two payrolls in the month of June. There are vouchers that need to be paid totaling \$38,135. The Department's projected cash balance for the end of June is \$1,393,321. A motion to approve Financial Reports was made by Mr. Jacobs, second by Ms. Whitely Roll call vote was taken-all yes. Motion carried.

Ms. Hill shared we are looking to use signage for busses, it will be in multiple languages, about COVID-19 and social distancing. We have contacted Metro-Link for some ideas. The cost would be approximately \$5,000. There's one proposal we have for signage on the outside of the bus as well as inside. The cost would be \$13,250 which would include 30,000 bus impressions for 12 months. A motion to accept the Metro-Link signage proposal for \$1,250 was made by Mr. Jacobs, second by Dr. Bollaert. Roll call vote taken, all yes. Motion carried.

It was time for the annual election of officers for the Board of Health. Mr. Jacobs made a motion to nominate Mr. Vroman for President, second by Ms. Freiburg. Dr. Bollaert made a motion to nominate Mr. Jacobs for Vice President, second by Ms. Whitley. Ms. Loftin-Boswell nominated Ms. Whitley for Secretary, second by Mr. Jacobs. All nominations passed unanimously.

Ms. Hill pointed out that immunizations are down because we aren't doing them right now. There's data showing that immunizations are down across the country because of COVID-19.

MOTION A motion to approve the Service Delivery Report was made by Mr. McClarity, second by Dr. Ahmad. Motion carried.

Ms. Hill shared the monthly anniversaries.

MOTION A motion to accept the Human Resource Report was made by Ms. Loftin-Boswell, second by Ms. Whitley. Motion carried.

MOTION The claims were approved with a motion Mr. Daly, second by Mr. Jacobs. Roll call vote was taken, all yes. Motion carried.

Meeting was adjourned at 6:21pm

Respectfully submitted,

KJ Whitley, Secretary, by
Megan Michels, Grants Manager

KW/mm