

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., July 7, 2022

PLACE: Rock Island County Health Department, 2112 25th Avenue Rock Island, IL

MEMBERS Ms. Kaye Whitley, President

PRESENT: Dr. Jean Wardlow

Dr. Naurin Ahmad

Ms. Debbie Freiburg

Ms. Edna Sowards, County Board Representative

Dr. Mark Bollaert

Mr. Leon Gibson

ABSENT Mr. Andrew McClarity, Vice President

Mr. Michael Daly

STAFF

PRESENT: Ms. Nita Ludwig, Administrator

Ms. Janet Hill, Chief Operating Officer

Mr. Gary Bryant, Chief Financial and Information Officer

Ms. Megan Michels, Grants Manager

Mr. Ron Finley, Maintenance Supervisor

Ms. Tracy Keenon, Chief Nursing Officer

Board President, Kaye Whitley called the meeting to order at 5:30 p.m.

Roll call vote taken

MOTION The minutes for the June 2022 Board of Health meeting were approved with a motion made by Ms. Freiburg, second by Dr. Bollaert. Motion carried.

MOTION A motion to go into closed session at 5:33pm was made by Mr. Gibson, second by Dr. Bollaert. Roll call vote taken-all yes. Motion carried.

MOTION A motion to go back into open session at 6:35pm was made by Mr. Gibson, second by Ms. Sowards. Roll call vote taken-all yes. Motion carried.

Ms. Ludwig shared we had a full time sanitarian start on 6/21/22.

Ms. Ludwig shared monthly anniversaries.

MOTION A motion to accept the Human Resource Report was made by Ms. Freiburg, second by Dr. Ahmad. Motion carried

MOTION Mr. Bryant went over the financial reports for the period ending June 30, 2022 with revenues of \$255,299 and expenditures of \$285,942 for the month of June and a net loss of \$30,643 for the year.

MOTION Mr. Bryant went over the base cash flow for the month of July. The Health Department's balance sheet shows a cash balance of \$3,470 and investments of \$3,338,000 and \$28,708 from the State and \$31,051 from tax disbursement. Mr. Bryant shared there will be three payrolls in the month of July. There are vouchers that need to be paid totaling \$54,336. We will also be making the 3rd payment for the cost allocation. The Department's projected cash balance for the end of July is \$2,922,444. A motion to approve Financial Reports was made by Dr. Bollaert, second by Dr. Wardlow. Roll call vote was taken-all yes. Motion carried.

Ms. Ludwig gave an update on the Health Department's HVAC system. Ms. Ludwig shared we were closed one day last month due to the temperatures in the building. The north system is working, the south system is not. To get new units it will be 9-12 months. President Whitley authorized the purchase of a compressor as an emergency fix until new units can be purchased. As of today, it is currently working. Ms. Finley spoke about the units and answered any questions.

MOTION A motion to accept the Service Delivery Report was made by Mr. Gibson, second by Ms. Sowards. Motion carried.

Ms. Ludwig shared there was one COVID-19 related death in July. That makes it the 500th from COVID-19 in the county. We are seeing 35-40 cases per day. It is

likely much larger because of at home tests. We are in the medium community level for transmission. There are currently no mandates at this time. It is strongly recommended to mask for indoor places and continue to social distance.

We are still holding vaccination clinics on Tuesdays and Fridays. We have included Wednesday clinics for 6 months-4 years old. These are by appointment.

Ms. Ludwig shared that the Health Department was awarded the NAACP Image award.

MOTION A motion to accept the Administrator's Report was made by Dr. Wardlow, second by Dr. Bollaert Motion carried. .

MOTION A motion to adjourn was made by Ms. Freiburg, second by Ms. Sowards. Motion carried

Meeting was adjourned at 7:02pm

Respectfully submitted,

Edna Sowards, Secretary, by
Megan Michels, Grants Manager

ES/mm