

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m. February 9, 2022

PLACE: Rock Island County Health Department, 2112 25th Avenue Rock Island, IL

MEMBERS Ms. Kaye Whitley, President

PRESENT: Dr. Mark Bollaert

Mr. Leon Gibson

Mr. Michael Daly

Mr. Jeff Deppe

Ms. Debbie Freiburg

Mr. Andrew McClarity, Vice President

Dr. Jean Wardlow

Dr. Naurin Ahmad

ABSENT Ms. Edna Sowards, County Board Representative

Mr. Larry Coyne

STAFF

PRESENT: Ms. Nita Ludwig, Administrator

Mr. Gary Bryant, Chief Financial and Information Officer

Ms. Janet Hill, Chief Operating Officer

Ms. Megan Michels, Grants Manager

Board President, Kaye Whitley called the meeting to order at 5:31 p.m.

Roll call was taken.

MOTION The minute for the January 2023 Board of Health meeting was approved with a motion made by Mr. Daly, second by Dr. Bollaert. Motion carried.

MOTION A motion to go into closed session at 5:32pm under 5 ILCS 120/2 (c)(1), 5 ILCS 120/2 (c)(2), 5 ILCS 120/2 (c)(3) was made by Ms. Whitley, second by Ms. Freiburg. Roll call vote taken-all yes. Motion carried.

MOTION A motion to go back into open session at 6:28pm was made by Mr. Daly, second by Dr. Wardlow. Roll call vote taken-all yes. Motion carried.

MOTION A motion to setup a committee for the search of a new administrator consisting of 2 Board of Health members, 2 Managers, 2 Union members, County Chairmen, and the County Administrator was made by Mr. Gibson, second by Mr. Deppe. Roll call vote taken-all yes. Motion carried.

Ms. Ludwig was asking permission to hire a full time RN or Nutritionist for the WIC program.

MOTION A motion to hire a full time RN or Nutritionist was made by Mr. McClarity, second by Dr. Ahmad. Roll call vote taken-all yes. Motion carried.

Ms. Ludwig shared we hired a full time RN in the Infectious Disease program. Danette McDonald started on 2/6.

Ms. Ludwig shared our Nurse Practitioner for the LINK resigned. Ms. Ludwig asked permission to hire one full time Nurse Practitioner for the LINK.

MOTION A motion to hire a Nurse Practitioner for the LINK was made by Mr. McClarity, second by Ms. Freiburg. Roll call vote taken-all yes. Motion carried.

Ms. Ludwig shared monthly anniversaries.

MOTION A motion to accept the Human Resource Report was made by Mr. McClarity, second by Dr. Bollaert. Motion carried

MOTION Mr. Bryant went over the transfer. We need to move money from MVAX to ADMN. We also need to move money around in ID, MRCR, EH and MAIN. A motion to approve the transfer was made by Mr. Daly, second by Dr. Ahmad Roll call vote taken-all yes. Motion carries.

MOTION Mr. Bryant went over the financial reports for the period ending January 31, 2023 with revenues of \$100,706 and expenditures of \$317,092 for the month of January and a net loss of \$216,386 for the year.

MOTION Mr. Bryant went over the base cash flow for the month of February. The Health Department's balance sheet shows cash balance of \$-17,077 and investments of \$2,404,000. Mr. Bryant shared there will be two payrolls in the month of February. There are vouchers that need to be paid totaling \$41,671. We also want to make our first cost allocation payment of \$59,727. The Department's projected cash balance for the end of February is \$2,006,875. A motion to approve Financial Reports was made by Mr. Gibson, second by Mr. Daly. Roll call vote was taken-all yes. Motion carried.

Ms. Ludwig shared there were 5 COVID deaths in January. To date, Rock Island County has had 540 deaths from COVID since the pandemic began.

The Health Department has given 1950 flu shots, which is 250 more than last season.

The end of the Public Health Emergency is ending on 05/11/23 which means vaccinations and testing will no longer be free.

A new law went into effect for veteran's death certificates. Several years ago, the Health Department made the decision to give the first copy for free. The first copy will be free; any copy after that will be \$6.00.

Ms. Ludwig stated that Ms. Hill has been working with and going to meetings as interim administrator.

MOTION A motion to accept the Administrator's Report was made by Mr. McClarity, second by Dr. Wardlow. Motion carried.

A motion to adjourn was made by Mr. McClarity, second by Ms. Freiburg. Motion carried.

Meeting was adjourned at 6:52pm

Respectfully submitted,

Edna Sowards, Secretary, by
Megan Michels, Grants Manager

ES/mm