

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m. April 6, 2023
PLACE: Rock Island County Health Department, 2112 25th Ave. Rock Island, IL

MEMBERS Ms. Kaye Whitley, President
PRESENT: Dr. Mark Bollaert
Mr. Leon Gibson
Ms. Edna Sowards, County Board Representative
Ms. Debbie Freiburg
Mr. Michael Daly

ABSENT Dr. Naurin Ahmad
Dr. Jean Wardlow
Mr. Larry Coyne
Mr. Jeff Deppe
Mr. Andrew McClarity, Vice President

STAFF
PRESENT: Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Mr. Ron Finley, Maintenance Supervisor

Board President Kaye Whitley called the meeting to order at 5:30 p.m.

Roll call was taken.

MOTION The minute for the March 2023 Board of Health meeting was approved with a motion made by Mr. Daly, seconded by Mr. Gibson. Motion carried.

MOTION A motion to go into closed session at 5:32pm under 5 ILCS 120/2 (c)(1) and 5 ILCS 120/2 (c)(2) was made by Ms. Whitley, second by Mr. Daly. Roll call vote taken. All voted yes. Motion carried.

MOTION A motion to go back into open session was made by Mr. Gibson, second by Dr. Bollaert. Roll call vote taken. All voted yes. Motion carried.

Ms. Hill shared that the department hired a full-time nutritionist in WIC.

Ms. Hill shared monthly anniversaries.

The Board has entered into an agreement with Baker Tilly of Chicago for the recruitment of a Public Health Administrator for \$26,950. It will take approximately 12-14 weeks. The recruitment board consists of two board members, two employees, two managers, the Rock Island County Board chairman, and the interim county administrator.

MOTION A motion to accept the Human Resource Report was made by Ms. Freiburg and seconded by Mr. Daly. Motion carried

Ms. Hill and Mr. Finley reported about the April 4 tornado damage. They showed photos and reported what repairs had been made and still needed to be completed. Because of the emergency nature of the repairs needed, the normal bidding process was suspended.

MOTION Mr. Bryant went over the resolutions. The health department received \$250,000 from a COVID Vaccination Grant from the Illinois Department of Public Health. Mr. Bryant showed how the money is being budgeted. A motion to approve the transfer was made by Mr. Daly, seconded by Ms. Whitley. Roll call vote taken. All voted yes, and the motion carried.

MOTION Mr. Bryant went over the financial reports for the period ending March 31, 2023, with revenues of \$268,881 and expenditures of \$382,948 for the month of March and a net loss of \$272,564 for the year.

MOTION Mr. Bryant went over the base cash flow for the month of April. The health department's balance sheet shows cash balance of \$3,251 and investments of \$2,318,000 and \$15,396 coming from the State of Illinois. Mr. Bryant shared there will be two payrolls in the month of April. There are vouchers that need to be paid totaling \$47,590. The Department's projected cash balance for the end of April is \$2,010,407. A motion to approve the Financial Reports was made by Ms. Freiburg, second by Ms. Sowards. Roll call vote was taken, with all voting yes. Motion carried.

Ms. Hill shared that ARPA funds will be used to pay for the health department's HVAC system.

Ms. Hill spoke about the 2022 Annual Report.

Ms. Hill shared April is Public Health Month and went over the activity calendar.

MOTION A motion to accept the Administrator's Report was made by Mr. Gibson and seconded by Mr. Daly. Motion carried.

Meeting was adjourned at 6:13pm

Respectfully submitted,

Edna Sowards, Secretary, by
Megan Michels, Grants Manager

ES/mm